



## CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006 5-YEAR PLAN

### District or Eligible Recipient Name, Address and Contact:

Polk County School District No. 13J

*Eligible Recipient Agency Name*

1610 Monmouth St  
Independence, Oregon 97351  
*Mailing Address, City & ZIP*

Mary Knigge

*Representative (Contact Person for questions re: Plan)*

503-606-2263

*Phone Number*

mknigge@central.k12.or.us

*Email address*

### ASSURANCES

Assurances form a binding agreement between the eligible recipient fiscal agent, the Oregon Department of Education, and the U.S. Department of Education that assures all legal requirements are met in accordance with state and federal laws, regulations, and rules. These assurances apply to **program activities** and **expenditures of funds**. Compliance to general and specific program assurances is the legal responsibility of the eligible recipient under the authorization of the local board of education.

### The Eligible Recipient certifies the following statements:

1. The Fiscal Agent understands and will comply with the provisions, regulations and rules of the Carl D. Perkins Career and Technical Education Improvement Act of 2006.
2. The Fiscal Agent will use federal funds to supplement the eligible recipient's existing programs and will not use federal funds to supplant existing funds or reduced general or other funds.
3. The Fiscal Agent will provide, on request, data as required.
4. The Fiscal Agent understands and will comply with all applicable assurances for Federal Grant Funds. Note: These assurances can be found on the Oregon Department of Education website at: <http://www.ode.state.or.us/teachlearn/pte/perkinsassurances.pdf>

### Authorized Representative:

Dr. Joseph Hunter

Name

\_\_\_\_\_  
Signature

Superintendent

Title

\_\_\_\_\_  
Date

## 2008-2013 Perkins Plan

### DIRECTIONS:

Consider your district's performance on the Perkins Performance Measures and for each of the 5 areas:

- Standards and Content
- Alignment and Articulation
- Accountability and Evaluation
- Professional Development
- Student Support Services

Describe planned activities that will assist Career and Technical Education programs within your district to meet the Perkins Benchmarks and/or contribute to MWEC Objectives (listed below). Include Program Markers, which are expected outcomes, deliverables or other evidence of implementation or effectiveness (how will you know that the activity was successfully completed).

### MWEC Objectives (C-TEC) examples:

1. *Develop and support high quality Career and Technical Education programs that are:*
  - *Aligned with academic, technical skill, and safety standards*
  - *Articulated between secondary-postsecondary levels*
  - *Lead to industry certification, licensure, or postsecondary degree*
  - *In high demand, high skill, or high wage industries*
2. *Expand the development and use of Career Pathways to inform stakeholders*
3. *Convene resources and partnerships that provide career development and career related learning opportunities for the emerging workforce and education community*
4. *Assure workforce development opportunities for special populations including at-risk students.*

Submit your plan to the Mid-Willamette Education Consortium at [mwec@chemeketa.edu](mailto:mwec@chemeketa.edu) by May 31, 2008

## 2008-2013 Perkins Plan

### CTE STUDENT PERFORMANCE DATA ANALYSIS

A 3-year analysis of CTE concentrator performance will help identify any performance measures that may need to be addressed to increase concentrator academic and technical skill attainment as well as the other performance indicators. The analysis of CTE concentrator performance data may guide you toward identifying appropriate priority goals and strategies for CTE program improvement.

CTE Concentrator Performance Reports with student performance targets are available at <http://www.ode.state.or.us/data/stats/octe/> (Career and technical education Reports, Secondary Performance Measurement Charts.)

CTE Performance Indicator	Current Year CTE Target Performance	Current Year Regional CTE Performance	2006-7 District CTE Performance	2005-6 District CTE Performance	2004-5 District CTE Performance
1S1a—Academic Attainment ( <i>Reading</i> )*	*				
1S1b—Academic Attainment ( <i>Writing</i> )*	*				
1S1c—Academic Attainment ( <i>Mathematics</i> )*	*				
1S2—Technical Skill Attainment					
2S1—High School Completion					
3S1—Secondary Placement					
4S1—Nontraditional Participation					
4S2—Nontraditional Completion					

#### \* Annual Statewide Academic Targets for All Schools and Districts

School Year	<i>Reading &amp;/or Writing</i>	<i>Mathematics</i>	School Year	<i>Reading &amp;/or Writing</i>	<i>Mathematics</i>
2006- 2007	50%	49%	2010- 2011	70%	70%
2007- 2008	60%	59%	2011- 2012	80%	80%
2008- 2009	60%	59%	2012- 2013	90%	90%
2009- 2010	60%	59%	2013- 2014	100%	100%

## 2008-2013 Perkins Plan

### 1. Standards & Content

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Standards and content are core elements for Perkins-eligible programs of study and include:

- Relevant, rigorous standards-based content aligned with challenging academic standards;
- Shared secondary and postsecondary technical content which incorporates the knowledge and skills identified in the Oregon Skill Sets or other industry-based standards, which are validated through national and state employer input;
- Systemic approach to CTE using industry-based academic and technical knowledge and skills where student performance is demonstrated through valid and reliable assessments aligned to industry standards; and
- Assure secondary and postsecondary students are prepared for high demand and high wage careers and occupations that are responsive to regional, state or global employment trends.

#### **Benchmarks *By 2012-2013:***

- a. 100% of Perkins-eligible programs of study align with Oregon Skill Sets [\[Oregon Skill Sets\]](#) or other industry-based standards;**
- b. 95% of Perkins-eligible programs of study use relevant technology that directly supports increasing student academic knowledge and technical skill attainment.**

Benchmarks	Activities	Progress Markers	Who is in Charge	Funds
a. Alignment with Oregon Skill Sets or other industry standards	<ul style="list-style-type: none"> <li>• Teacher attendance at MWECC workshop or training.</li> <li>• Substitute expense for teachers to meet with industry professionals in their discipline area.</li> <li>• Instructor time to meet with advisory group to improve program.</li> <li>• Curriculum alignment with standards</li> </ul>		Teachers and Building principals	MWECC \$31,440.60
b. Use of relevant technology	<ul style="list-style-type: none"> <li>• Technology/equipment purchase and appropriate training.</li> <li>• Polk County - DHS - For 2008-09 the goal is to develop a plan for the upgrade of the welding program including an evaluation of current metal shop equipment and a plan for sale of outdated equipment. Perkins</li> </ul>		Teachers and Building principals	General Fund

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	<p>Funds may be used in 2009-10 to implement a certification program in welding. 2008-09 is a planning year.</p> <ul style="list-style-type: none"><li>• Polk County – CHS – For 2008-09 the goal is to purchase new curriculum and accompanying software for Accounting and Marketing. Updating software for web design is also planned for this time frame.</li></ul>			\$31,513.50
Total:				\$62,954.10

## 2008-2013 Perkins Plan

### Alignment & Articulation

Alignment and articulation are core elements for Perkins-eligible programs of study and include:

- An expectation that the elements defined in the Perkins Act will ensure a greater depth and breadth of student learning through the alignment and integration of challenging academic and technical standards in curriculum, instruction and assessment. [Sec. 122(c)(1) & Sec. 134(b)(3)]
- A unified, cohesive sequence of content among secondary and postsecondary partners; a nonduplicative sequence of courses or learning experiences; students receive credit for prior learning whenever possible.
- Alignment of content between secondary and postsecondary education may include course articulation or other ways to acquire postsecondary education credits (e.g. Oregon’s credit for proficiency, dual credit).
- Articulation agreements are developed, implemented and supported at the institutional level to ensure long-term sustainability and cross-sector cooperation.

### **Benchmarks *By 2012-2013:***

- a. 100% of Perkins-eligible programs of study operate with signed institutional agreements—either alignment or articulation;**
- b. 67% of Perkins-eligible programs of study have credit articulation agreements for courses that are required in the CTE Program of Study certificate or degree;**
- c. 100% of Perkins-eligible programs of study lead to an industry-recognized, postsecondary credential or degree in a high wage, high demand occupation based on regional or state labor market information [[Oregon High Skill, High Wage, High Demand Occupations](#)].**

Benchmarks	Activities	Progress Markers	Who is in Charge	Funds
a. Signed Institutional Agreements	<ul style="list-style-type: none"> <li>• Polk County - DHS, CHS – College Credit Now courses through CCC</li> </ul>		Teachers and Building principals in concert with CCC	MWEC
b. Credit articulation agreements for courses (CCN)	<ul style="list-style-type: none"> <li>• Polk County - DHS, CHS – College Credit Now courses through CCC</li> </ul>		Teachers and Building principals in concert with CCC	MWEC
c. Industry recognized credential/degree				
Total:				\$0.00

## 2008-2013 Perkins Plan

### 3. Accountability & Evaluation

#### **Benchmarks *By 2012-2013:***

- a. ***[Under Review]* 100% of CTE concentrators who complete the secondary or postsecondary component of their program of study will demonstrate performance on valid and reliable technical skill assessments that are aligned to industry-based standards;**
- b. **No more than 5% of secondary CTE concentrators who complete the secondary component of their program of study will require remediation at postsecondary entry;**
- c. **100% of Perkins-eligible programs of study meet state-approved levels of performance on Perkins IV core indicators of performance [Sec 113(b)].**

Benchmarks	Activities	Progress Markers	Who is in Charge	Funds
a. Technical Skills Assessments aligned to industry-based standards	<ul style="list-style-type: none"> <li>• Teacher attendance at MWEC workshop or training.</li> <li>• Substitute expense for teachers to meet with industry professionals in their discipline area.</li> <li>• Instructor time to meet with advisory group to improve program.</li> <li>• Curriculum alignment with standards</li> </ul>		Teachers and Building principals	MWEC  General fund
b. Reduction of remediation	<ul style="list-style-type: none"> <li>• Classroom interventions</li> <li>• Targeted interventions for struggling students</li> </ul>		Teachers and Building principals	General fund
c. Performance levels				
Total:				\$0.00

## 2008-2013 Perkins Plan

### 4. Professional Development

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Professional development intent and design must [Sec. 122(c)(2) & Sec. 135(b)(4)]:

- promote the integration of coherent and challenging academic content and industry-based technical standards, including opportunities for the appropriate academic and CTE instructors to jointly develop and implement classroom-based curriculum and instructional strategies;
- be high quality, sustained, intensive, and focused on instruction, and increase the academic knowledge and understanding of industry standards;
- encourage applied learning that contributes to the academic and CTE knowledge of the student;
- provide the knowledge and skills needed to work with and improve instruction for special populations; and
- assist in accessing and utilizing CTE accountability data, student achievement data, and data from assessments.

#### **Benchmarks *By 2012-2013:***

- a. 95% of CTE teachers reinforce naturally occurring, embedded academic content within their technical instruction;**
- b. 95% of secondary CTE teachers follow a formal, professional development plan focused on instruction; and 95% of postsecondary CTE teachers participate annually in formal, program-related professional development focused on instruction.**

Please respond with an explicit description of activities to be planned and implemented that will lead toward the attainment of each indicator for this benchmark. Describe what evidence or documentation [progress markers] you will gather to indicate progress toward meeting the 2012-2013 level.

Benchmarks	Activities	Progress Markers	Who is in Charge	Funds
a. Integration of academics and CTE curriculum	<ul style="list-style-type: none"> <li>• Polk County - DHS – CAD 1-3 alignment w/ Math, Ag alignment in science; CHS – Bus Mgmt &amp; Agriculture Food &amp; Natural Resources;</li> <li>• Falls City &amp; Perrydale – Green Construction</li> <li>• Curriculum alignment and development</li> </ul>		<ul style="list-style-type: none"> <li>• District administration, school administration, and staff.</li> </ul>	General fund  \$4,103.10
b. Complete and follow a formal P.D. plan.	<ul style="list-style-type: none"> <li>• Polk County - Implement a Professional Learning Communities model, which allows for weekly planning and curriculum alignment. The CTE standards will be integrated within our curriculum guides in multiple content areas. In 2008-09 Polk Co. school districts will work towards a school improvement center staffed by a school improvement director who will serve all Polk Co. schools. The director will</li> </ul>		<ul style="list-style-type: none"> <li>• District administration, school administration, and staff.</li> </ul>	General fund

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	<p>provide staff development in secondary literacy and may specifically target CTE teachers. Teachers will participate in training opportunities through MVEC.</p> <ul style="list-style-type: none"><li>• Individual teacher Professional Growth Plan that includes program-related development.</li></ul>			
Total:				\$4,103.10

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### 5. Student Support Services

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Student support services are a core element for Perkins-eligible programs of study and include:

- All CTE students will have informational career guidance, academic advising and instructional support to assist them in progressing through a CTE program of study in a nonduplicative manner (e.g. Pathway Templates, Education Plan and Profile, appropriate accommodations, ELL services).

#### **Benchmarks *By 2012-2013:***

- a. 95% of Perkins-eligible programs of study provide students with relevant career-related learning experiences, student leadership opportunities [secondary], cooperative work experience [postsecondary] and access to educational opportunities for careers that are nontraditional for a student's gender;**
- b. 100% of Perkins-eligible programs of study provide each student with appropriate accommodations and barrier-free access to CTE learning environments for high wage, high demand careers that lead to self-sufficiency.**

Please respond with an explicit description of activities to be planned and implemented that will lead toward the attainment of each indicator for this benchmark. Describe what evidence or documentation [progress markers] you will gather to indicate progress toward meeting the 2012-2013 level.

Benchmarks	Activities	Progress Markers	Who is in Charge	Funds
a. Relevant career-related learning experiences	<ul style="list-style-type: none"> <li>• Mandatory CRLEs imbedded in coursework</li> <li>• Required Careers course for graduation</li> </ul>		Teachers and Building principals	General fund
b. Appropriate accommodation	<ul style="list-style-type: none"> <li>• Polk County - Review CTE programs, and identify and adopt strategies to overcome barriers that result in lowering rates of access to or lowering success in the programs, for special populations;</li> <li>• Provide programs that are designed to enable the</li> </ul>		Teachers and Building principals	General fund

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	special populations to meet the levels of performance; and <ul style="list-style-type: none"><li>• Provide activities to prepare special populations, including single parents and displaced homemakers, for high skill, high wage or high demand occupations that will lead to self-sufficiency.</li></ul>			
Total:				\$0.00