



Carl D. Perkins Vocational and Technical Education Act of 1998
COMMUNITY COLLEGE
BASIC GRANT APPLICATION
2006-2007

Name of Community College: Chemeketa Community College

Name of President: Gretchen Schuette

Name of Business Manager: Brad Tedrow

Email address of Business Manager: btedrow@chemeketa.edu

College Address: P.O. Box 14007, Salem, OR 97309

Name & Title of Grant Contact: Cynthia Risan, Mid-Willamette Education Consortium

Telephone Number of Grant Contact: 503-399-5239

FAX Number: 503-399-6979

E-mail Address of Grant Contact: crisan@chemeketa.network

The fiscal agent agrees to abide by all terms of the grant including all grant requirements and deliverables.

[Signature]

Community College President

Date

[Signature]

Regional PTE Coordinator Signature (Optional)

Date

Return an original and one (1) copy by MAY 31, 2006 to:

An electronic copy attached to an e-mail will be accepted by the May 31, 2006 due date with the assurance a signed, original paper copy will be received by the Oregon Department of Education no later June 7, 2006.

Barb O'Neill

Administrative Specialist

Office of Educational Improvement and Innovation

Oregon Department of Education

255 Capitol Street NE

Salem, OR 97310-0203

503-378-3600 x 2298; barbara.oneill@state.or.us

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**2006-2007 Perkins Budget Narrative/Spending Workbook
Perkins Basic Grant (Title I) for Community College**

Purpose: To develop more fully the academic and technical skills of secondary and postsecondary students who participate in state approved professional technical education programs.

The Budget Narrative **MUST** describe Perkins-funded activities that address the following federal and state PTE goals (*not all goals need to be addressed—only those using Perkins funds*): (1) academic and technical skill attainment; (2) support for special populations; (3) nontraditional training and employment; (4) work-based learning; (5) PTE teacher professional development; (6) secondary/postsecondary connections; (7) counseling and career development;

The Budget Narrative Activities **MUST explicitly** show how your PTE activities will increase or sustain PTE concentrator performance based on an analysis of local PTE Concentrator data. (<http://www.ode.state.or.us/data/stats/opte/rptplan.aspx>):

- 1P1 & 1P2—Academic and technical skill attainment
- 2P1—Postsecondary degree or credential attainment
- 3P1& 3P2—Placement & Retention (PTE concentrator completers who were employed or in further education one year after program completion)
- 4P1 & 4P2—Nontraditional participation and completion (underrepresented gender groups by occupation)

Increase space as needed

<p align="center">Budget Narrative Activities</p> <p align="center">Describe your federal and state PTE goal activities to be funded. Please be EXPLICIT how your activities will increase or sustain PTE concentrator performance. Each performance indicator needs to be addressed within the combined scope of your activities.</p>	<p align="center">Perkins Budget Amount</p> <p align="center">List budget codes and amounts allocated for each PTE activity listed. <i>(Budget codes: e.g. salaries, technical services, travel, supplies, etc.)</i></p>
<p>Academic & Technical Skills Attainment Provide instructional assistants and tutors to enable professional technical students to ensure learning and improve skills in academic content competencies.</p>	<p align="right">\$106,791.45</p>
<p>Special Population Support Goals and Strategies: A. Access (physical and programmatic): 1. Provide customized assessment and advising 2. Provide services and adaptive equipment, materials B. Preparatory and Supplementary Services: 3. Provide services including tutoring, interpreting services and accommodations, counseling intervention after enrollment, and mentoring 4. Provide equity training for staff to support special populations 5. Leverage funding from the Workforce Investment Act for special populations.</p>	<p align="right">\$185,425.64</p>

<p>Non-traditional Training & Employment</p> <p>Goals and Strategies:</p> <ol style="list-style-type: none"> 1. Provide pre-program assessment and advising for non-traditional students. 2. Provide services including tutoring, interpreting services and accommodations, counseling intervention after enrollment, and mentoring. 3. Plan and implement recruitment and orientation activities to improve access and rate of success for non-traditional students. 4. Implement Career Pathways (sequence of studies), Summer Camps for high school students, and Focus on Careers classes for new students. 5. Provide gender equity training for staff and students to enhance enrollment/completion rates of non-traditional students. 6. Leverage funding from the Workforce Investment Act for non-traditional program students. 	<p>\$157,704.64</p>
<p>Work Based Learning</p> <p>Goals and Strategies:</p> <ol style="list-style-type: none"> 1. Use advisory committees to strengthen work-based learning opportunities as programs and curricula are reviewed and revised. 2. Examine Work Based Learning opportunities to strengthen employer connections. 	<p>\$8,882.11</p>
<p>Professional Development</p> <p>Goals and Strategies:</p> <ol style="list-style-type: none"> 1. Provide training and curriculum development opportunities to customize and integrate academic content into professional technical courses. 2. Provide equity training for staff to support recruitment/retention of nontraditional students. 3. Provide diversity training for staff to promote retention of non-traditional students. 4. Implement Difference, Power and Responsibility strategies to transform curriculum 	<p>\$10,213.81</p>

<p>Secondary/Postsecondary Connections</p> <p>Goals and Strategies:</p> <ol style="list-style-type: none"> 1. Continue support for College Credit Now Design Teams including required attendance as part of articulation agreement. 2. Support and increase articulation agreements between high school, community college and 4-year institutions. 3. Deliver regional career and college events to expand student exploration of career and post-secondary opportunities. 4. Assist comprehensive school counseling and career development efforts throughout the region. 5. Provide individual counseling and classes to students to assist them in successfully transferring to 4-year colleges. 6. Provide Career and Study Skills coursework to help low-income, first generation and disabled students successfully transition to 4-year colleges. 	<p>\$77,084.69</p>
<p>Counseling & Career Development</p> <p>Goals and Strategies:</p> <ol style="list-style-type: none"> 1. Deliver "New Student Orientations" and Professional Technical Orientations for students wishing to enter selected professional technical programs. 2. Deliver online New Student Orientations and Family Orientations. 3. Regular contact with faculty from the selected professional technical programs to determine students needing counseling intervention. 4. Deliver online counseling opportunities. 5. Deliver regional career and college events to expand student exploration of career and post-secondary opportunities. 6. Continue the Title III grant to reach undecided, first time at college, and transition students by offering a variety of orientations (face to face and online), and career exploration opportunities (classes, online, electronic portfolios, etc). 	<p>\$153,327.84</p>

2006-2007 PERKINS COMMUNITY COLLEGE BASIC PERKINS STATEMENT OF ASSURANCES

Assurances form a binding agreement between the fiscal agent, the Oregon Department of Education, and the U.S. Department of Education that assures all legal requirements are met in accordance with state and federal laws, regulations, and rules. These assurances apply to **program activities** and **expenditures of funds**. Compliance to general and specific program assurances is the legal responsibility of the local agency under the authorization of the local board of education and the direction of the college president.

The Fiscal Agent certifies the following statements:

1. The Fiscal Agent understands and will comply with the provisions, regulations and rules of the Carl D. Perkins Vocational and Applied Technology Act of 1998.
2. The Fiscal Agent will use federal funds to supplement the district's existing programs and will not use federal funds to supplant existing or reduced general or other funds.
3. The Fiscal Agent will provide, on request, other data as required.
4. The Fiscal Agent understands and will comply with all applicable assurances for Federal Grant Funds. Note: These assurances can be found on the Oregon Department of Education website at http://www.ode.state.or.us/opportunities/grants/nclb/applicationallocations/assurances03_04.doc

Applicant Address:

(Fiscal Agent Name and Mailing Address):

Chemeketa Community College

PO Box 14007

Salem, OR 97309

Telephone: 503-399-5239

County: Marion

Authorized Representative:

Gretchen Schuette
Name

Signature

Date Signed

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Chemeketa Perkins Budget 2006-2007

Allocation:	\$ 736,242.30									
	Coordination	Recruitment	Counseling & Advising	Tutoring	Prof. Dev.	Career Pathways	Equipment	Disability Services	Computer Labs	Total
	317729	317730	317739	317732	317733	317763	317734	317737	317738	
Part-Time Hourly				20,000.00				10,000.00		30,000.00
Salary	31,685.08	42,285.00	89,280.00	78,990.00	8,535.00	56,078.10		63,055.00	16,200.00	386,108.18
Benefits	17,061.20	28,573.00	58,834.00	56,969.00	6,419.00	30,195.90		41,680.00	1,800.00	241,532.10
Total Personnel	48,746.28	70,858.00	148,114.00	155,959.00	14,954.00	86,274.00	0.00	114,735.00	18,000.00	657,640.28
M&S	5,198.60				2,500.00					7,698.60
Contractual Svs					2,500.00					2,500.00
Computer Hdwe/Software										0.00
Equipment							31,591.30			31,591.30
Indirect	36,812.12									36,812.12
Totals	90,757.00	70,858.00	148,114.00	155,959.00	19,954.00	86,274.00	31,591.30	114,735.00	18,000.00	736,242.30
				Bill Pringle .5						
				Cheryl Bucholz .5						
			Kim Martin 1 (11 month)	Kathleen Allison .42 (11 month)				Rebecca Woods .5	rate is \$11.43- \$10.54/hour	
	Coordination .875	Linda Ringo 1	Cristina Barba 1	Garth Fleming .25	Simone Hughes 0.25	Eileen White .50		Christina White 1 (11 month)		
				Guinne Muir .5		Inst. Researcher .50			\$18K in pt X hourly	
FTE	0.875	1	2	2.17	0.25	1.00		1.5	includes 10% Taxes	
				\$20,000 part-time hourly				\$10,000 part-time hourly		
Budget Manager	Cynthia Risan	Jill Ward	Jill Ward	Toni Haight	Maureen McGlynn	Maureen McGlynn	Liz Goulard	Jill Ward	Ron Jantzi	