

## 2006-2007 Perkins Basic Grant (Title I) CIP Budget Narrative/Spending Workbook

*For use by Secondary Perkins direct sub-grantees, Perkins small school consortia and regional Perkins consortia with a community college.*

**Purpose:** Provide supplemental funding for the improvement of approved, state-recognized professional technical education (PTE) programs that develop academic and technical knowledge and skills of secondary and postsecondary students who participate in professional technical education programs.

The Budget Narrative **MUST** describe Perkins-funded activities that address the following federal and state PTE goals (*not all goals need to be addressed—only those using Perkins funds for 2006-2007 PTE activities*): (1) academic and technical knowledge and skill attainment; (2) support for special populations; (3) nontraditional training and employment; (4) work-based learning; (5) PTE teacher professional development; (6) secondary/postsecondary connections; (7) counseling and career development. **ONLY approved, state-recognized PTE programs are eligible for use of Perkins funds. A list of state-recognized PTE programs for your school district can be seen at: <http://www.ode.state.or.us/data/stats/opte/apprprqs.aspx>.**

For regulations on allowable uses of funds, refer to: <http://www.ode.state.or.us/teachlearn/pte/perkinslocplananduseoffunds.pdf>

The Budget Narrative Activities **MUST explicitly** show how your PTE activities will increase or sustain PTE concentrator performance based on an analysis of local PTE Concentrator data. (<http://www.ode.state.or.us/data/stats/opte/rptplan.aspx>): (*S = secondary—ALL applications; P = postsecondary—ONLY for consortia applications with a community college*)

- 1S1/1S2 & 1P1/1P2—Academic and technical knowledge and skill attainment
- 2S1 & 2P1—High school completion/Postsecondary degree or credential attainment
- 3S1 & 2P1/2P2—Placement [employed or in further education one year after program completion] & Retention (postsecondary ONLY)
- 4S1/4S2 & 4P1/4P2—Nontraditional participation and completion [underrepresented gender groups by occupation]

*Increase space as needed*

<b>Budget Narrative Activities</b> Describe your federal and state PTE goal activities to be funded. Please be <b>EXPLICIT</b> how your activities will increase or sustain PTE concentrator performance. Each performance indicator needs to be addressed within the combined scope of your activities.	<b>Perkins Budget Amount</b> List budget codes and amounts allocated for the PTE activities listed and identify the approved PTE program(s) receiving funding.  <i>(Budget codes: e.g. salaries, technical services, travel, supplies, etc.)</i>
Student Skills Gains: PTE Concentrators will achieve vocational and technical skill proficiency. Accounting, systems management and career related business software will be purchased to enhance the transition from high school PTE classes to the business world. Provide student leadership opportunities for the students in the PTE programs.	340 – Travel - \$3,000 470 – Software - \$13,257.42 480 – Computer Hardware - \$4,127.70

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<p>Work Based Learning: PTE instructor/counselor will develop collaborative partnerships with local businesses to expand work-based learning opportunities. Students may have the following opportunities; job shadow, career apprenticeships, mentoring, service learning projects and develop transitional plans after high school.</p> <p>Incorporate the Career Related Learning Standards, (CRLS) into the curriculum and extended application component added.</p>	<p>112 – Classified Salaries - \$46,700 2xx – Benefits - \$18,998.60 340 – Travel - \$5,273.98 410 – Supplies - \$6,704.60 470 – Computer software - \$2,000.00</p>
<p>Professional Development: PTE instructors will receive opportunities to further develop their curriculum and analyze the PTE concentrator data and identify specific priorities. This will be used for workshops, travel, support and implement new graduation requirements, support the student leadership organizations conferences and conventions which provide intensive hands-on-skills development in new technologies or program curriculum to enhance classroom instruction.</p>	<p>340 – Travel - \$2,046.50</p>
<p>Counseling and Career Development: Instructors and counselor will assist students in identifying their individual career interests and aptitudes and to understand the academic and skill requirements for those careers. Students will access career, aptitude and job placement information via CIS and other online resources. Students will develop educational plans that are transitional to the workplace or post secondary education.</p>	<p>319 – Career Information System - \$7,264.30</p> <p>Career information provided via the web for middle and high school students to explore career potentials. Develop an educational/career plan and profile.</p>

**2006-2007 CIP Budget Narrative & Spending Workbook  
Perkins Basic (Title I) Certification of Consortium Membership**

Name of Consortium Fiscal Agent: Woodburn School District

Name of Consortium Contact: Bryan Starr

If your district or college is releasing its full 2006-2007 Perkins Basic grant allocation to a Regional Perkins Consortium, you need to complete and submit **only** this page as part of your school district's consolidated CIP Budget Narrative & Spending Workbook (*CIP budget narrative & spending workbook submission is **not** required for consortia community colleges*). Please send a copy of this

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**Perkins Secondary Basic 2006-2007 SPENDING WORKBOOK**

Sub-Grantee Name: <b>North Marion County</b>						ODE Approval:		
Regional Coordinator Approval:						Date:		
<i>Activities related to goals in:</i>	Academic & Technical Skills Attainment	Special Population Support	Non-Traditional Training & Employment	Work-Based Learning	Professional Development	Secondary/ Postsecondary Connection	Counseling & Career Development	Total By Object
111 Licensed Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112 Classified Salaries	\$0.00	\$0.00	\$0.00	\$46,700.00	\$0.00	\$0.00	\$0.00	\$46,700.00
113 Administrators Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12X Substitute Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130 Additional Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2XX Benefits	\$0.00	\$0.00	\$0.00	\$18,998.60	\$0.00	\$0.00	\$0.00	\$18,998.60
3xx Instructional, Professional and Technical Services (Classroom modifications and adaptation of equipment)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3xx Instructional, Professional and Technical Services (Consortium activities)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,264.30	\$7,264.30
340 Travel	\$3,000.00	\$0.00	\$0.00	\$11,678.58	\$2,046.50	\$0.00	\$0.00	\$16,725.08
4XX Instructional Supplies and Materials	\$0.00	\$0.00	\$0.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00
470 Computer Software	\$13,257.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,257.42
480 Computer Hardware	\$4,127.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,127.70
5XX Capital Outlay (Equipment and Technology Items over \$5,000)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
690 Grant Indirect Charges (5% Maximum)				\$1,310.70				\$1,310.70
<b>Total by Function</b>	\$20,385.12	\$0.00	\$0.00	\$80,987.88	\$2,046.50	\$0.00	\$7,264.30	\$110,683.80